New to the Department?
Here’s what you need to know.

ODU Computer Science
Labs

- Instruction Labs:
  - CS 121 Lab – Dragas Hall 1105
  - Teaching Lab – Dragas Hall 1115

- Open Labs:
  - Problem Solving Lab – Dragas hall 1103G
  - Open Research Lab – E&CS 3104

  - Proximity Access is available for after hours access to the open labs.
Account Creation

- You can create your Computer Science Department account at https://sysweb.cs.odu.edu/online/.
- You will receive two emails at your ODU address. The first asks you to validate your identity by clicking on the provided link. The second will notify you of your account credentials.
- You should change the automated password for your account ASAP.
Account Creation

Please enter your ODU email address and UIN so that we can check our records for your information. Please only use LOWER CASE letters for the email address.

UIN:  
ODU EMAIL:  

☐ Check this if you agree to the terms of the ODU Computer Science Internet Access Agreement.
You have been sent this email because you have requested a Computer Science account to be generated. In order for us to do this you will need to click the link below to validate your identity.

https://sysweb.cs.odu.edu/online/validate.php?key=7Zk4Ea7uo72qbVSmmybTcs0ebu5gK9AW

You must validate your account by 6:00am on 01-15-2013, otherwise you will have redo this process again.

If you did not request this account please forward this email to root@cs.odu.edu with a message that you received this in error.
Hello,

Welcome to the ODU Computer Science department. Your account has been created successfully. The information for this account is below.

Your login name is [REDACTED].
Your password is [REDACTED].

Please change your password at your earliest convenience.
To view instructions on how to do this, please visit https://systems.cs.odu.edu/Account_Password.

This account also gives you access to the CS department email system, which you can visit at https://exchange.cs.odu.edu. Please note that you will not be able to login to Exchange email until you change your Windows password.

For more information about the CS Department and the Systems Group please open a web browser and head over to:
http://www.cs.odu.edu
https://systems.cs.odu.edu

--Systems <root@cs.odu.edu>
Password Reset

- You can reset your password at https://accounts.cs.odu.edu
- You will be sent a “Forgotten Password Verification” email that will give you a link back to https://accounts.cs.odu.edu to change your password.
Please Log In
Password Self Service

Username

Current Password

Login  Clear  Cancel

Forgotten Password  Regain access to your account if you have forgotten your password.

Forgotten Username  Find your forgotten username.
Forgotten Password
Password Self Service

To verify your identity, a security code has been sent to you. Please click the link in the email or copy and paste the security code here.

Code

Check Code  Clear  Cancel
Forgotten Password <pwm@cs.odu.edu>

to me (x)

12:26 PM (6 minutes ago) ⭐

Thank you for requesting a password reset. To continue with your password reset, please click here to continue.

If for some reason this link doesn’t work, you can copy and paste the following code onto the password reset form:

[Black square]

If you do not wish to change your password at this time, you do not need to take any action.

Click here to Reply or Forward
Change Password
Password Self Service

Please change your password. Keep your new password secure. After you type your new password, click the Change Password button. If you must write it down, be sure to keep it in a safe place. Your new password must meet the following requirements:

- Password is case sensitive.
- Must be at least 8 characters long.
- Must not include any of the following values: test password
- Must not include part of your name or username.
- Must not include a common word or commonly used sequence of characters.
- Must have at least three types of the following characters:
  - Uppercase (A-Z)
  - Lowercase (a-z)
  - Number (0-9)
  - Symbol (!, @, $, etc.)

» Password Guide
» Auto-generate a new password

New password accepted, please click change password

New Password

Password
Confirm Password

Strength: Strong

Change Password  Clear  Cancel
First Logon

- Upon your first logon after creating your account/resetting your password, you will be forced to change your password from the one we generated for you.
- Please note: Until you have accomplished this, you will be unable to log into exchange mail.
Windows Access

- Windows Lab Machines
- VCLAB.cs.odu.edu via Remote Desktop
- Exchange email at https://exchange.cs.odu.edu
- Printers
- ODU CS VPN
- MS Windows Software through ELMS
Linux Access

- Using an SSH client, like PuTTY or Secure Shell Client, you can connect to:
  - Linux.cs.odu.edu for any of our Linux fast alias machines

- You can find a list of available machines at: https://systems.cs.odu.edu/Unix_and_Linux_Services

- Linux lab machines can also be found in the second row of the PS Lab.
Home Directory and Roaming Profile

- Your account has a home directory with a quota of 10GB for undergraduate students and 15GB for graduate students.
  - This directory can be found as your Z-drive on the Windows machines and /home/"username" on Linux machines. You should store all of your data here.
- The Windows roaming user profiles of all students have a 1GB limit. Once you exceed this limit, changes to your profile will no longer be synchronized to our profile servers.
  - To reduce your profile size, delete unneeded files from your Desktop, Download, Documents, Music, Pictures, and Videos or relocate them to your Z-drive.
  - Reducing your profile size back below 1GB will immediately restore this privilege.
Contact root@cs.odu.edu

For a temporary solution you can personally mount your Z-drive:

- Your username is your CS account username
- Your academic_level is one of the below:
  - ‘undergrad’ for undergraduate students
  - ‘grad’ for graduate students
  - ‘faculty’ for CS faculty
  - ‘staff’ for CS Department staff
- You will connect using your Windows account credentials
- If you are not on our network you will need to connect to the VPN first.
Exchange Email

- [https://exchange.cs.odu.edu](https://exchange.cs.odu.edu)
- You can use your new Exchange email account, "username"@cs.odu.edu, with your Windows account credentials.
- You can connect to your Exchange account via MAPI(Outlook), IMAP, and ActiveSync(Mobile).
- You will need to have logged in to a departmental Windows machine at least once after creating your account/resetting your password in order to log into Exchange.
Email Clients

- Configuration for MAPI (Clients like Outlook) is automatic once you enter your e-mail address. For off-campus connections choose Outlook Anywhere.

- To connect via IMAP/SMTP (Clients like Thunderbird) use the following settings:
  - imap server: exchange.cs.odu.edu Port: 143 with TLS (STARTTLS)
  - smtp server: exchange.cs.odu.edu Port: 587 with TLS (STARTTLS) and authentication
  - Authentication method: Normal password

- Mobile devices (ActiveSync): exchange.cs.odu.edu
Lab Access

- In order to obtain 24x7 open lab access, you must first visit the CS Main Office in E&CS room 3300 and submit a $10 fee.
- You must then visit the University Card Center in Webb Center room 1056 to update your University ID.
- Send an email to root@cs.odu.edu with the first five numbers on the back of your card (below the magnetic strip) requesting access. Your access will be granted within 72 hours.
Any Questions?

- The CS department has a wide array of other services. Learn more by visiting the [website](mailto:root@cs.odu.edu).
- Email [root@cs.odu.edu](mailto:root@cs.odu.edu)