Title: Printing Services
ID: CSPR001
Revision: 1.0

Purpose
This procedure provides information about printing services provided to Computer Science users.

Scope
This procedure only applies to the Computer Science Department.

User Verification
Computer Science department users will be provided access to a printer in the near proximity of the Desktop computer they are working at. Users are allowed to print only documents directly related to their Old Dominion University and Computer Science Department coursework and activities. Undergraduate CS students will be given access to the printers in the general usage Labs (Spong Hall: Rm. 113, 112, 102; E&CS: Rm. 3104). Students working towards the completion of their Master’s and PhD degrees, will be provided access to the aforementioned printers, as well as, printers located in E&CS 2nd floor area, E&CS 3102, E&CS 3200, and Spong Hall Rm. 105A.

Policy Violation
In case an abuse of the printing policy has been detected, sanctions will be left to the discretion of the Director of Computing Resources.

Definitions
N/A

Revision History
Work in progress.